

Brainstorm: 8 weeks on the digital frontier
Eric Mack 10/29/05

Projects & Actions

- Start with a clean slate
- Process papers/e-mail to zero
- Hide my post-it note collection
- Create Directory for files
- New OneNote Binder
- Implement Backup
- Set up digital filing system
- Fix MM/RM error at start-up
- Buy updated PDF license
- Install Software
- Install on Tablet or dedicated PC?
- Set up Book Scanner and scanning workflow
- Gather and review links, books, and documents I have collected for this project
- Chris Pratley OneNote Blog
- See links & videos from OneNote dev team
- Student Tablet PC
- Other blogs
- Office, JK, Warner, Rob Bushway
- MindManager
- Mind map the Bus Law Course Syllabus and define deliverables
- Add deliverables to eProductivity calendar
- Write to Law Professor and remind him that he gave me his OK to record and blog about the course.
- Send prof a link
- Do research and complete written assignments due this week

In case of problems

- E-mail all deliverables to safe account
- Keep pens, paper, and textbook in car
- Clone to SD card?
- Groove to off-site
- Real-time backup
- Keep all files on USB Stick - just in case
- What could possibly go wrong?
- Nothing, if I buy a mac
- That's cheating
- Queue safe copies to printer
- Acceptable compromise
- Digital Photos of all materials

Skills to master

- Books
- Papers/Handouts
- Rapid scanning
- Note-taking
- Binder organization
- Snipping integration
- Audio Recording
- OneNote
- Master quick navigation
- Master quick navigation With Acrobat
- Annotation
- Master quick navigation With PDF Annotator
- MindManager
- Pen Mode vs Keyboard
- New R6 Features

Successful Outcome

- Successfully complete Business Law (MGT345)
- Use innovative research & presentation tools
- Earn top grade for accomplishment
- Have fun and learn something new
- Live on the digital frontier, using no paper for the entire 8-week course
- Tablet PC
- Book Scanner
- Mobile Scanner
- Digital Capture Devices
- Camera
- Canon Scanner
- Microphone for OneNote
- Visual Mapping software
- Digital Ink Tools
- Identify best practices, including balance of analog and digital tools - what works and what doesn't - so that I can apply what I've learned to the business workplace
- What's possible?
- What's practical?
- What are the best practices?
- How to appropriately integrate these tools?
- Explore the ideal balance between analog and digital tools
- Continue to develop my knowledge mapping and study skills through various tools and methodologies

Tools & Methodologies

- Methodologies
 - MindMapping
 - Digital Note-taking
 - Digital Ink
 - Typed
- Software
 - Windows Journal
 - OneNote
 - Adobe Acrobat
 - PDF Annotator
 - MindManager
 - Scanning/OCR Software
 - Comes with Book scanner
 - OmniPage
 - Acrobat & Adobe Capture
- Hardware
 - Tecra M4 Tablet PC
 - Tablet PC Stand
 - Extended Battery
 - Book Scanner
 - Mobile Scanner
 - HP Digital Sender

Important links (Click on icons to launch)

- My Blog
- Read my original post on my Paperless Challenge
- More thoughts on the Paperless Challenge
- This map on the web
- ICA.COM